

HARRIS-STOWE STATE UNIVERSITY

DEPARTMENT OF ATHLETICS



STUDENT-ATHLETE HANDBOOK

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WELCOME FROM THE DIRECTOR OF ATHLETICS

DEAR STUDENT-ATHLETE:

WELCOME TO HARRIS-STOWE STATE UNIVERSITY. WE ARE PLEASED YOU HAVE CHOSEN OUR INSTITUTION TO CONTINUE YOUR EDUCATION AND YOUR INVOLVEMENT IN ATHLETICS. WE VALUE YOU AS AN INDIVIDUAL AND ARE COMMITTED TO PROVIDING THE BEST POSSIBLE EXPERIENCE IN ACADEMICS AND ATHLETICS.

THIS HANDBOOK HAS BEEN PREPARED BY STAFF IN THE DEPARTMENT OF ATHLETICS TO ASSIST YOU IN MEETING YOUR RESPONSIBILITIES AS A STUDENT-ATHLETE. PLEASE TAKE TIME TO BECOME FAMILIAR WITH THIS INFORMATION AND TO FOLLOW ALL POLICIES AND PROCEDURES DESCRIBED HEREIN. IF YOU HAVE QUESTIONS AFTER REVIEWING THIS INFORMATION, PLEASE DIRECT THEM TO YOUR COACH. IF HE OR SHE IS UNABLE TO RESPOND TO YOUR CONCERNS, THERE ARE OTHER STAFF MEMBERS IN THE DEPARTMENT OF ATHLETICS WHO CAN ASSIST YOU.

IT IS A PRIVILEGE TO PARTICIPATE IN INTERCOLLEGIATE ATHLETICS AT HARRIS-STOWE STATE UNIVERSITY. AS SUCH, STUDENT-ATHLETES ARE HELD TO A HIGHER STANDARD THAN OTHER STUDENTS. PLEASE ALWAYS BE CONSCIOUS OF HOW YOU REPRESENT YOURSELF, YOUR TEAM, THE ATHLETICS DEPARTMENT, AND THE UNIVERSITY. AS A STUDENT-ATHLETE, YOU WILL BE VISIBLE BOTH ON AND OFF THE CAMPUS. WE ARE CONFIDENT YOU WILL REPRESENT YOURSELF AT ALL TIMES WITH CLASS AND DISTINCTION.

OUR GOAL IS TO SEE YOU SUCCEED ACADEMICALLY, GRADUATE FROM THE UNIVERSITY, AND HAVE AN OUTSTANDING ATHLETIC CAREER. IF WE CAN BE OF ASSISTANCE TO YOU IN ANY WAY TO ENSURE WE MEET THIS GOAL, PLEASE DO NOT HESITATE TO LET US KNOW. BEST OF LUCK IN YOUR ACADEMIC AND ATHLETIC PURSUITS.

GO HORNETS!

SINCERELY,

SHONTELE HOLLINS

ASSOCIATE ATHLETIC DIRECTOR



ATHLETICS MISSION STATEMENT

THE MISSION OF THE DEPARTMENT OF ATHLETICS IS TO ENHANCE THE COLLEGIATE EXPERIENCE FOR ALL STUDENTS THROUGH THE DEVELOPMENT AND OPERATION OF A SOUND INTERCOLLEGIATE ATHLETICS PROGRAM. THE DEPARTMENT OF ATHLETICS IS COMMITTED TO THE HIGHEST STANDARDS OF INTEGRITY IN ATHLETICS AND ACADEMIC ACHIEVEMENT. THE ATHLETICS TEAMS COMPETE AS A MEMBER OF THE NATIONAL ASSOCIATION OF INTERCOLLEGIATE ATHLETICS AND THE AMERICAN MIDWEST CONFERENCE. THE DEPARTMENT OF ATHLETICS IS COMMITTED TO THE PRINCIPLES OF EQUITABLE ACCESS, DIVERSITY, STUDENT WELFARE, SPORTSMANSHIP, ETHICAL CONDUCT, RULES COMPLIANCE, AND PRUDENT MANAGEMENT OF RESOURCES IN ALL ENDEAVORS.

AMERICAN MIDWEST CONFERENCE AND NATIONAL ASSOCIATION OF INTERCOLLEGIATE ATHLETICS

HARRIS-STOWE STATE UNIVERSITY COMPETES AS A MEMBER OF THE AMERICAN MIDWEST CONFERENCE AND NATIONAL ASSOCIATION OF THE INTERCOLLEGIATE ATHLETICS (NAIA). THE OFFICE OF THE COMMISSIONER IS LOCATED IN ST. LOUIS, MISSOURI AND THE OFFICE OF THE PRESIDENT & CEO OF THE NAIA IS LOCATED IN KANSAS CITY, MISSOURI.

THE LONG-HELD MISSION OF THE NAIA IS TO PROMOTE THE EDUCATION AND DEVELOPMENT OF WELL-ROUNDED STUDENTS AND PRODUCTIVE CITIZENS THROUGH INTERCOLLEGIATE ATHLETICS. TODAY, THE NAIA STRENGTHENS ITS COMMITMENT TO STUDENT-ATHLETES AND STRIVES TO ENRICH THEIR COLLEGE EXPERIENCE BY SUPPORTING ACADEMIC ACHIEVEMENT AND CHARACTER DEVELOPMENT.

NAIA CHAMPIONS OF CHARACTER IS THE ASSOCIATION'S INNOVATIVE FLAGSHIP PROGRAM DESIGNED TO INSTILL CHARACTER VALUES IN STUDENT-ATHLETES, COACHES AND YOUTH IN THE COMMUNITIES IT SERVES. THE CHAMPIONS OF CHARACTER FIVE CORE VALUES GO WELL BEYOND THE PLAYING FIELD TO THE DAILY DECISIONS OF OUR ATHLETES. THESE CHARACTER VALUES HELP YOUNG PEOPLE, AND THOSE ASSOCIATED WITH THEIR DEVELOPMENT, MAKE GOOD CHOICES IN ALL ASPECTS OF THEIR LIFE AND REFLECT THE TRUE SPIRIT OF COMPETITION. THE FIVE CORE VALUES INCLUDE:

- INTEGRITY
- RESPECT
- RESPONSIBILITY
- SPORTSMANSHIP
- SERVANT LEADERSHIP

HARRIS-STOWE STATE UNIVERSITY STUDENT-ATHLETES

THE STUDENT-ATHLETE PARTICIPATES BECAUSE OF AN INTEREST IN THE GAME AND THE ENJOYMENT OF PLAYING, AND BECAUSE, THROUGH PLAYING, HE OR SHE MAY BE OF SERVICE TO OTHERS AND BECOME A BETTER PERSON. AWARDS, PRESTIGE, PUBLIC ACCLAIM, MEDIA, AND NEWSPAPER ARTICLES ARE INCIDENTAL. AS A MEMBER OF THE GREAT FRATERNITY OF STUDENT-ATHLETES, ONE HAS CERTAIN RESPONSIBILITIES AND OBLIGATIONS. STUDENT-ATHLETES REPRESENT THEMSELVES, THEIR FAMILY, THEIR TEAM, THEIR ATHLETIC DEPARTMENT AND THEIR UNIVERSITY. ADDITIONALLY, THEY ARE ROLE MODELS FOR YOUNGER STUDENTS AT ALL LEVELS AND FOR THE STUDENT BODY AT-LARGE. THEIR CONDUCT IN THE CLASSROOM, ON THE PLAYING FIELD AND IN THE COMMUNITY IS TO BE EXEMPLARY.

A STUDENT-ATHLETE CONSIDERS IT A PRIVILEGE TO PLAY FOR THEIR SCHOOL. THE GOOD OF THE **TEAM** IS PLACED ABOVE HIS OR HER OWN GOOD. INDIVIDUAL SCORING RECORDS AND ATTAINMENT ARE ONLY WORTHWHILE AS THEY HELP THE TEAM. INSTRUCTIONS OF THE COACH WILL BE CLOSELY FOLLOWED. AT THE SAME TIME, IT IS APPROPRIATE FOR THE STUDENT-ATHLETE TO SUGGEST POSSIBLE IMPROVEMENTS IN THE TECHNIQUES AND STRATEGY BEING USED. WHEN A SUGGESTION IS MADE, IT IS TO BE DISCUSSED WITH THE COACH, AT AN APPROPRIATE TIME, IN A RESPECTFUL MANNER. A STUDENT-ATHLETE BELIEVES THAT TEAM UNITY IS OF PARAMOUNT IMPORTANCE. WHEN THAT IS JEOPARDIZED BY A POOR ATTITUDE OR MISUNDERSTANDING ON HIS OR HER PART, IT IS IMMEDIATELY TAKEN UP WITH THE COACH.

A STUDENT-ATHLETE WILL REPORT TO EVERY PRACTICE SESSION. HE OR SHE ALWAYS REPORTS ON TIME AND IN THE PROPER FRAME OF MIND TO MAKE THE SESSION PRODUCTIVE. A FULL MEASURE OF EFFORT IS ALWAYS GIVEN IN PRACTICE AND IN COMPETITION. A "NEVER-QUIT" ATTITUDE ON THE PLAYING FIELD AND IN THE CLASSROOM, NOT THE LEVEL OF NATURAL ABILITY, IS THE MARK OF A GOOD STUDENT-ATHLETE.

A STUDENT-ATHLETE HAS RESPECT FOR THE PROPERTY OF OTHERS AND FOR WHAT IS HELD IN COMMON OWNERSHIP WITH OTHERS. EQUIPMENT IS CARED FOR AND RETURNED IN GOOD SHAPE. HE OR SHE IS CAREFUL NOT TO ABUSE THE LOCKER, TRAINING, AND PLAYING FACILITIES. A STUDENT-ATHLETE EXPECTS TO BE TREATED AS ANY OTHER STUDENT AND DOES NOT LOOK FOR FAVORITISM OR SPECIAL CONSIDERATION FROM A COACH OR ANY PROFESSOR. HE OR SHE KNOWS THAT ACADEMIC PREPARATION IS THE PRIMARY REASON FOR BEING IN SCHOOL AND THAT A GOOD STUDENT-ATHLETE NEEDS A KEEN MIND.

HORNETS STAFF DIRECTORY

MAIN OFFICE PHONE NUMBER: (314) 340-5721

MAIN FAX NUMBER: (314) 340-5762

ADMINISTRATION

TBD	DIRECTOR OF ATHLETICS	(314) 340-5721
SHONTELE HOLLINS	ASSOCIATE ATHLETIC DIRECTOR	(314) 340-3572
CLAIRE JOHNSON	SPORTS INFORMATION DIRECTOR	(314) 340-3570
MARILYN WILLIAMS	ATHLETICS ADMINISTRATIVE ASSISTANT	(314) 340-5721
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ATHLETIC TRAINER

TIM HERLIHY	HEAD ATHLETICS TRAINER	(314) 340-5988
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BASEBALL

CJ BILBREY	HEAD COACH	(314) 340-5980
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MEN'S BASKETBALL

BRION DUNLAP	HEAD COACH	(314) 340-5906
WILL CAREY	ASSISTANT COACH	(314) 340-5984

WOMEN'S BASKETBALL

CHRIS HARRIS	HEAD COACH	(314) 340-5017
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TRACK AND FIELD

FRED LEWIS	DIRECTOR OF TRACK AND FIELD	(314) 261-7586
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MEN'S SOCCER

STEFAN ST. LOUIS	HEAD COACH	(314) 261-7587
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WOMEN'S SOCCER

SCOT VORWOLD	HEAD COACH	(314) 340-5016
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SOFTBALL

SHONTELE HOLLINS	HEAD COACH	(314) 340-3572
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VOLLEYBALL

BRITTANY STEWART	HEAD COACH	(314) 340-5011
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CHEERLEADING

RASHANDRA BURNETT	HEAD COACH	(314) 340-5013
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STUDENT ATHLETE ADVISORY COMMITTEE (SAAC)

SAAC IS A REGISTERED STUDENT ORGANIZATION ON CAMPUS. THE COMMITTEE SERVES TO PROVIDE YOU AND YOUR TEAMMATES WITH A SUBSTANTIAL ROLE IN THE OVERALL POLICY-FORMATION PROCESS REGARDING ISSUES IN HARRIS-STOWE ATHLETICS AS WELL AS THE AMERICAN MIDWEST CONFERENCE. SPECIFIC RESPONSIBILITIES ARE TO ADVISE THE DEPARTMENT ON ADDRESSING ISSUES OF IMPORTANCE TO STUDENT-ATHLETES. IF YOU HAVE CONCERNS YOU WOULD LIKE TO SHARE WITH ADMINISTRATION, YOUR VOICE CAN BE HEARD THROUGH THIS COMMITTEE. SAAC MEETS AS NEEDED AND INCLUDES ONE REPRESENTATIVE FROM EACH TEAM AND ONE FROM THE CHEERLEADING SQUAD. STUDENT REPRESENTATIVES WILL ELECT THEIR OWN CHAIR.

HARRIS-STOWE ACADEMIC POLICIES AND PROCEDURES ACADEMIC HONESTY POLICY

HARRIS-STOWE STATE UNIVERSITY ASSUMES THAT ALL STUDENTS ARE ENROLLED FOR THE PURPOSE OF LEARNING; THEREFORE, ACADEMIC DISHONESTY OF ANY KIND IS CONSIDERED TO BE CONTRARY TO THE PURPOSE OF BOTH THE STUDENT AND THE UNIVERSITY. ACADEMIC HONESTY CONSISTS OF TRUTH TELLING AND TRUTHFUL REPRESENTATIONS OF ALL ACADEMIC WORKS. ANY ACADEMIC DISHONESTY DETECTED AND VERIFIED AS SUCH IN A COURSE (INCLUDING SUCH ACTS DURING EXAMINATION OR THE SUBMISSION OF PLAGIARIZED MATERIAL) MAY RESULT IN THE STUDENT FAILING THE COURSE AND ACADEMICALLY DISMISSED OR SUSPENDED FROM THE UNIVERSITY. ACADEMIC DISHONESTY INCLUDES, BUT IS NOT LIMITED TO:

- COPYING FROM OTHERS ON AN EXAM;
- OFFERING ANOTHER PERSON'S WORK AS YOUR OWN;
- PLAGIARISM;
- STEALING OR ATTEMPTING TO STEAL AN EXAMINATION OR ANSWER KEY FROM ANY INSTRUCTOR.

ABSENCE FROM CLASS

DUE TO REGULATIONS SET FORTH BY THE U.S. DEPARTMENT OF EDUCATION, HARRIS-STOWE STATE UNIVERSITY IS REQUIRED TO REPORT ATTENDANCE FOR ALL STUDENTS ENROLLED AT THE UNIVERSITY.

BECAUSE THE PENALTIES RELATED TO ATTENDANCE CAN HAVE LEGAL IMPLICATIONS FOR THE UNIVERSITY, ATTENDANCE POLICIES MUST BE CLEARLY DEFINED ON EACH SYLLABUS. THE ATTENDANCE POLICY SHOULD INCLUDE EXPECTATIONS FOR LABS AND OR DISCUSSION SECTIONS. FACULTY SHOULD CLEARLY EXPLAIN AND ENFORCE THEIR ATTENDANCE POLICIES, AS DEFINED IN THE COURSE SYLLABUS. WHEN POLICIES ARE SPECIFIED IN THE COURSE SYLLABUS, FACULTY MAY TAKE ATTENDANCE INTO ACCOUNT WHEN EVALUATING STUDENT PERFORMANCE, PROVIDED THAT ABSENCES ARE ACCURATELY DOCUMENTED BY THE INSTRUCTOR. ABSENCES THAT ARE AVOIDABLE, UNAVOIDABLE AND DUE TO UNIVERSITY-SANCTIONED ACTIVITIES ARE SUBJECT TO THE CONDITIONS OF THE ADMINISTRATIVE WITHDRAWAL POLICY.

AVOIDABLE ABSENCES

IN THE CASE OF AN AVOIDABLE ABSENCE, FACULTY IS NOT REQUIRED TO ALLOW THE STUDENT TO MAKE UP MISSED ASSIGNMENTS. IT IS UP TO THE DISCRETION OF THE FACULTY MEMBER TO ACCEPT LATE ASSIGNMENTS.

UNAVOIDABLE ABSENCES

UNAVOIDABLE ABSENCES ARE THOSE DUE TO DEBILITATING ILLNESS OR PERSONAL EMERGENCY. STUDENTS MUST IMMEDIATELY INFORM THEIR INSTRUCTORS IN A TIMELY MANNER WITH SUPPORTING DOCUMENTATION (I.E. A DOCTOR'S STATEMENT OR UNIVERSITY TEAM SCHEDULE) OF THE REASON (S) FOR THE ABSENCE. IF UNANTICIPATED ABSENCES FROM CLASS EXCEED ONE WEEK, THE STUDENT MUST INFORM ACADEMIC AFFAIRS AND PROVIDE SUPPORTING DOCUMENTATION. ACADEMIC AFFAIRS WILL NOTIFY THE STUDENT'S INSTRUCTORS. UNAVOIDABLE 11 ABSENCES APPROVED BY ACADEMIC AFFAIRS ENTITLE THE STUDENT ADDITIONAL TIME TO MAKE UP ALL MISSED WORK BY AN AGREED DEADLINE BETWEEN THE INSTRUCTOR AND THE STUDENT. UNAVOIDABLE ABSENCES STILL COUNT AS ABSENCES IN COURSES WHERE GRADE PENALTIES ARE IMPOSED FOR INADEQUATE ATTENDANCE.

ABSENCES DUE TO UNIVERSITY-SANCTIONED ACTIVITIES

STUDENTS WHO PARTICIPATE IN OFFICIALLY SANCTIONED UNIVERSITY ACTIVITIES SHOULD BE ALLOWED TO MAKE UP ALL MISSED ASSIGNMENTS, TESTS AND EXAMS AS A RESULT OF PARTICIPATING IN THESE EVENTS. CERTAIN ASSIGNMENTS SUCH AS GROUP PROJECTS OR PRESENTATIONS MAY NOT BE POSSIBLE TO MAKE UP. IF THE INSTRUCTOR INTENDS TO DENY THE OPPORTUNITY TO MAKE UP SUCH ASSIGNMENTS, THE INSTRUCTOR SHOULD INFORM THE STUDENT SO THAT THE STUDENT MAY BE AWARE OF THE CONSEQUENCES. THE STUDENT MAY THEN DECIDE TO TAKE THE COURSE DURING ANOTHER SEMESTER, TO MAKE OTHER ARRANGEMENTS FOR THE UNIVERSITY-SANCTIONED EVENT OR TO ACCEPT THE CONSEQUENCES OF THE ABSENCE.

IF THE NUMBER OF UNIVERSITY-RELATED ABSENCES IS NOT LARGER THAN THOSE ALLOWED FOR ALL STUDENTS BY THE COURSE POLICY, THE STUDENT SHOULD NOT BE PENALIZED FOR THESE ABSENCES. IN SUCH CASES, HOWEVER, THE STUDENT DOES NOT HAVE A RIGHT TO ANY ADDITIONAL ABSENCES IN THE EVENT OF ILLNESS OR FAMILY EMERGENCY. IF THE UNIVERSITY-RELATED AND UNEXCUSED ABSENCES EXCEED THOSE ALLOWED BY COURSE POLICY, THE INSTRUCTOR WILL DETERMINE THE APPROPRIATE PENALTY. TO MINIMIZE CONFLICT REGARDING ABSENCES DUE TO UNIVERSITY-SANCTIONED EVENTS, STUDENTS SHOULD:

- PLAN HIS OR HER SCHEDULE ACCORDINGLY TO MINIMIZE ACTIVITY AND TRAVEL CONFLICTS;
- ARRANGE WITH THE FACULTY MEMBER TO TURN WORK IN DURING THE ABSENCE PRIOR TO LEAVING FOR THE UNIVERSITY-SANCTIONED ACTIVITY;
- OBTAIN CLASS NOTES OR OTHER MATERIALS MISSED PRIOR TO TAKING ANY SUBSEQUENT EXAMS OR SUBMITTING ASSIGNMENTS;
- MAKE EVERY EFFORT TO SCHEDULE CLASSES THAT WILL MINIMIZE ACTIVITY AND TRAVEL CONFLICTS;
- PROVIDE A SCHEDULE OF ALL ACTIVITIES AND RELATED TRAVEL TO ALL THEIR INSTRUCTORS WITHIN THE FIRST WEEK OF THE SEMESTER OR AS SOON AS POSSIBLE FOR NON-SCHEDULED EVENTS.

ADMINISTRATIVE WITHDRAWAL POLICY

AN ADMINISTRATIVE WITHDRAWAL WILL BE ISSUED WHEN A STUDENT HAS BEEN ABSENT FROM CLASS FOR:

- THREE CONSECUTIVE WEEKS DURING THE REGULAR FALL/SPRING SEMESTER.
- THREE CONSECUTIVE MEETINGS DURING SUMMER SESSION I AND II.
- TWO CONSECUTIVE WEEKS DURING THE ANHEUSER-BUSCH SCHOOL OF BUSINESS ACCELERATED PROGRAM FALL/SPRING SESSION I/II.

A STUDENT ADMINISTRATIVELY WITHDRAWN FROM A COURSE WILL RECEIVE A GRADE OF "AF", "FAILURE DUE TO EXCESSIVE ABSENCES" WHICH WILL BE INCLUDED IN THE STUDENT'S GRADE POINT AVERAGE. ONCE A STUDENT HAS BEEN ADMINISTRATIVELY WITHDRAWN FROM A COURSE FOR EXCESSIVE ABSENCE, THE WITHDRAWAL IS VALID AND FINAL. A STUDENT CAN ONLY APPEAL AN ADMINISTRATIVE WITHDRAWAL FOR EXCESSIVE ABSENCES IF AN ERROR HAS OCCURRED IN THE RECORDING OF HIS OR HER ATTENDANCE.

INSTRUCTIONS FOR APPROACHING FACULTY MEMBERS REGARDING CLASS ABSENCES DUE TO COMPETITION

- YOU ARE NOT AUTOMATICALLY EXCUSED FROM CLASS.
- AT THE BEGINNING OF EACH TERM, DURING THE FIRST WEEK OF CLASSES, CONTACT EACH OF THE FACULTY MEMBERS ON YOUR CLASS SCHEDULE TO DISCUSS POSSIBLE ABSENCES DUE TO TEAM TRAVEL.
- FIND THE OFFICE HOURS OF EACH FACULTY MEMBER AND SET UP AN APPOINTMENT; DO NOT DISCUSS CLASS ABSENCES DURING CLASS TIME.
- BRING COPY OF THE EXCUSED ABSENCE LETTER YOUR COACH SHOULD PROVIDE TO YOU TO YOUR MEETING WITH THE FACULTY MEMBER.
- YOU SHOULD COME UP WITH A MUTUAL AGREEMENT ON HOW AND WHEN TO MAKE UP MISSED CLASS WORK.
- THANK THE FACULTY MEMBER FOR HIS/HER SUPPORT.
- ONE WEEK PRIOR TO EACH CLASS ABSENCE, REMIND THE FACULTY MEMBER YOU WILL BE MISSING CLASS. RECONFIRM THE RESCHEDULING OF ASSIGNMENTS, QUIZZES, EXAMS, ETC.

REMINDERS

- ALWAYS TURN YOUR ASSIGNMENTS IN WHEN THEY ARE DUE.
- THE FACT THAT YOU WILL BE ABSENT FROM CLASS DOES NOT MEAN YOU WILL HAVE AN EXTRA DAY TO COMPLETE AN ASSIGNMENT.
- BE SURE AND COMMUNICATE WITH THE FACULTY MEMBER
- DO NOT TELL A FACULTY MEMBER YOU WILL MISS CLASS WHEN YOU ARE NOT COMPETING.
- STUDENTS WHO MISS CLASS UNRELATED TO ATHLETIC COMPETITION ARE ACCOUNTABLE FOR SUCH ABSENCES.
- STUDENT-ATHLETES ARE NOT ALLOWED TO MISS CLASS DUE TO PRACTICE.

ACADEMIC RESOURCE CENTER

THE ARC PROGRAMS ARE LOCATED ON THE GROUND FLOOR OF THE DR. HENRY GIVENS, JR. ADMINISTRATION BUILDING. THE DEPARTMENT PROVIDES COMPREHENSIVE ACADEMIC SUPPORT, INCLUDING EDUCATIONAL ACTIVITIES, TECHNOLOGY AND PERSONNEL TO ASSIST ALL STUDENTS AND FACULTY.

TUTORIAL SERVICES ARE OFFERED TO SUPPORT ACADEMIC SKILLS RELATED TO UNIVERSITY COURSE WORK AND ARE AVAILABLE TO ALL HARRIS-STOWE STUDENTS. ASSISTANCE IS OFFERED IN A WIDE RANGE OF AREAS, INCLUDING MATHEMATICS, READING, WRITING, SPANISH, STATISTICS, ACCOUNTING, ECONOMICS, SCIENCE, AND OTHERS AS REQUESTED.

STUDENTS MAY ELECT TO UTILIZE THE TUTORIAL SERVICES OR MAY BE REFERRED BY FACULTY MEMBERS. A BROAD RANGE OF HOURS ARE OFFERED IN ORDER TO ACCOMMODATE DAY AND EVENING STUDENTS. SERVICE IS OFFERED ON A FIRST-COME FIRST-SERVED BASIS OR BY APPOINTMENT BY PROFESSIONAL AND PEER TUTORS. STUDENT MAY BE SERVED INDIVIDUALLY OR IN SMALL GROUPS.

TUTORIAL SERVICES ARE PROVIDED MONDAY THROUGH THURSDAY DURING THE SUMMER SESSION AND MONDAY THROUGH SUNDAY DURING THE FALL AND SPRING SEMESTERS. THE SCHEDULE IS LISTED ON WWW.HSSU.EDU.

TOP TEN LIST FOR ACADEMIC SUCCESS

1. **SIT IN ONE OF THE FRONT THREE ROWS IN THE CLASSROOM.** RESEARCH SHOWS THAT STUDENTS WHO SIT IN THE FRONT OF THE CLASS MAKE THE BEST GRADES.
2. **INTRODUCE YOURSELF TO YOUR PROFESSOR** WITHIN THE FIRST THREE CLASS MEETINGS. GO TO A CLASS A BIT EARLY OR STAY LATE. WALK UP TO HIM/HER AND LOOK INTO HIS/HER EYES; EXTEND YOUR HAND TO SHAKE AND INTRODUCE YOURSELF.
3. **BRING YOUR PROFESSORS A SCHEDULE OF YOUR CONTESTS.** INVITE THEM TO COME TO THE HOME GAMES AND SUPPORT YOU. HOPEFULLY YOUR COACHES WILL PROVIDE YOU WITH A LETTER LISTING THE SCHEDULE AND REQUESTING THE COOPERATION OF YOUR PROFESSORS.
4. **TELL YOUR PROFESSORS YOU WILL REMIND THEM THE DAY BEFORE YOU HAVE TO MISS A CLASS.** ASK THEM IF THEY WILL ALLOW YOU TO MAKE UP ASSIGNMENTS, QUIZZES, TESTS, ETC., AND THANK THEM FOR THEIR COOPERATION. FOLLOW UP PROMPTLY WHEN YOU RETURN TO GET THOSE ASSIGNMENTS AND MAKE ARRANGEMENTS FOR MAKE-UP TESTS.
5. **DON'T CUT CLASS.** IT'S MUCH EASIER TO GET CLASS CONTENT WHEN ATTENDING THEN TRYING TO CATCH UP LATER ON YOUR OWN. PLUS, YOU WILL HAVE TO MISS SOME CLASSES DUE TO ATHLETIC CONFLICTS. DON'T PUSH YOUR PROFESSORS' TOLERANCE FOR ABSENTEEISM!
6. **DON'T SLEEP IN CLASS, COME IN LATE, OR LEAVE EARLY.** IF ANY OF THESE HAPPEN TO YOU, GO TO THE PROFESSOR AND APOLOGIZE. DON'T DO IT AGAIN!
7. **IF YOU HAVE PROBLEMS WITH A CLASS, GO TO THE PROFESSOR.** TELL HIM OR HER YOUR CONCERNS, AND ASK FOR HELP EARLY ON. HE OR SHE CANNOT DO MUCH TO HELP YOU IN THE LAST TWO OR THREE WEEKS OF THE SEMESTER.
8. **TURN IN ALL ASSIGNMENTS AND PROJECTS ON TIME.** WHEN THE ASSIGNMENT IS MADE, BE SURE YOU UNDERSTAND WHAT IT IS. IF YOU ARE NOT SURE HOW TO COMPLETE THE ASSIGNMENT, ASK FOR HELP. DON'T WAIT TO ASK FOR HELP UNTIL THE DAY THE ASSIGNMENT IS DUE.
9. **DON'T ASK FOR EXTRA CREDIT THE END OF THE SEMESTER** BECAUSE YOU HAVEN'T COMPLETED ASSIGNED WORK OR EXAMS SATISFACTORILY.
10. **YOU ARE A REPRESENTATIVE OF THE ATHLETICS DEPARTMENT AT HARRIS-STOWE STATE UNIVERSITY.** YOUR ACTIONS REFLECT UPON YOU, YOUR TEAMMATES AND COACHES. TAKE PRIDE IN THIS RESPONSIBILITY AND PRESENT YOURSELF IN AN APPROPRIATE, RESPECTFUL MANNER.

ELIGIBILITY

ALL STUDENTS PARTICIPATING IN INTERCOLLEGIATE ATHLETICS MUST BE ADMITTED TO MEMBER INSTITUTIONS UNDER ADMISSION STANDARDS. A STUDENT'S ATHLETIC ELIGIBILITY WILL BE BASED SOLELY ON THE RULES ESTABLISHED BY THE NATIONAL ASSOCIATION OF INTERCOLLEGIATE ATHLETICS, THE AMERICAN MIDWEST CONFERENCE, AND HARRIS-STOWE STATE UNIVERSITY.

ATHLETIC SCHOLARSHIPS MAY BE AWARDED BY HARRIS-STOWE STATE UNIVERSITY IN ACCORDANCE AND UNDER THE CONTROL OF THE UNIVERSITY'S OFFICE OF FINANCIAL ASSISTANCE, THE NAIA, AND THE DEPARTMENT OF ATHLETICS.

NAIA ELIGIBILITY

HARRIS-STOWE STATE UNIVERSITY INSTITUTIONAL CREDIT CLASSES CURRENTLY **DO NOT** COUNT WHEN DETERMINING ELIGIBILITY FOR NAIA COMPETITION.

THE STUDENT-ATHLETE MUST BE IDENTIFIED AND ENROLLED IN A MINIMUM OF 12 INSTITUTIONAL CREDIT HOURS (AS DEFINED BY THE NAIA) AT THE TIME OF PARTICIPATION. THE STUDENT-ATHLETE MUST MAINTAIN INSTITUTIONAL IDENTIFICATION DURING ANY TERM OF PARTICIPATION. THE STUDENT-ATHLETE MUST BE MAKING NORMAL PROGRESS TOWARD A RECOGNIZED BACCALAUREATE DEGREE AND MAINTAIN THE MINIMUM GRADE POINT AVERAGE AS DEFINED BY THE INSTITUTION AND THE NAIA (WHEN APPLICABLE).

UPON REACHING JUNIOR ACADEMIC STANDING AS DEFINED BY THE INSTITUTION, A STUDENT MUST HAVE A CUMULATIVE GPA OF AT LEAST 2.000 ON A 4.000 SCALE. THE 2.000 CUMULATIVE GPA OR HIGHER MUST BE CERTIFIED EACH GRADING PERIOD IN WHICH THE STUDENT WISHES TO COMPETE AFTER JUNIOR ACADEMIC STANDING IS REACHED. ALSO, TO PARTICIPATE IN A 3RD AND/OR 4TH SEASON IN A SPORT, A STUDENT-ATHLETE MUST POSSESS AND MAINTAIN A CUMULATIVE GPA OF AT LEAST 2.0 ON A 4.0 SCALE.

THE STUDENT-ATHLETE MUST BE ELIGIBLE ACCORDING TO THE INSTITUTION'S STANDARDS FOR INTERCOLLEGIATE COMPETITION. THE STUDENT-ATHLETE MUST BE ELIGIBLE ACCORDING TO AFFILIATED CONFERENCE STANDARDS WHEN SUCH STANDARDS ARE MORE STRINGENT THAN NAIA RULES AND STANDARDS.

PROGRESS-TOWARD DEGREE

TO PARTICIPATE A SECOND SEASON IN A SPORT, ALL STUDENTS MUST HAVE ACCUMULATED AT LEAST 24 SEMESTER/36 QUARTER (OR EQUIVALENT) INSTITUTIONAL CREDIT HOURS. TRANSFER STUDENTS SHALL USE INSTITUTIONAL CREDIT HOURS AS CERTIFIED BY THE PREVIOUS INSTITUTION (S) TO MEET THIS REQUIREMENT ONLY FOR THEIR FIRST TERM OF ATTENDANCE AT A MEMBER INSTITUTION. THEREAFTER ONLY INSTITUTIONAL CREDIT RECOGNIZED BY THE STUDENT'S CURRENT INSTITUTION AND SUBMITTED TO THE REGISTRAR FOR POSTING ON THE TRANSCRIPT SHALL APPLY.

TO PARTICIPATE THE THIRD SEASON IN A SPORT, ALL STUDENTS MUST HAVE ACCUMULATED AT LEAST 48 SEMESTER/72 QUARTER (OR EQUIVALENT) INSTITUTIONAL CREDIT HOURS. TRANSFER STUDENTS SHALL USE INSTITUTIONAL CREDIT HOURS AS CERTIFIED BY THE PREVIOUS INSTITUTION (S) TO MEET THIS REQUIREMENT ONLY FOR THEIR FIRST TERM OF ATTENDANCE AT A MEMBER INSTITUTION. THEREAFTER ONLY INSTITUTIONAL CREDIT RECOGNIZED BY THE STUDENT'S CURRENT INSTITUTION AND SUBMITTED TO THE REGISTRAR FOR POSTING ON THE TRANSCRIPT SHALL APPLY.

TO PARTICIPATE THE FOURTH SEASON IN A SPORT, ALL STUDENTS MUST HAVE ACCUMULATED AT LEAST 72 SEMESTER/108 QUARTER (OR EQUIVALENT) INSTITUTIONAL CREDIT HOURS, AT LEAST 48 SEMESTER/72 QUARTER HOURS OF WHICH MUST BE IN GENERAL EDUCATION AND/OR IN THE STUDENT'S MAJOR FIELD OF STUDY

REPEAT COURSE RULE

REPEAT COURSES PREVIOUSLY PASSED WITH A GRADE OF “D” OR BETTER IN ANY TERM, DURING SUMMER, OR DURING A NON-TERM CANNOT COUNT TOWARD SATISFYING THE 24/36-HOUR RULE.

A MAXIMUM OF ONE REPEAT COURSE PER TERM PREVIOUSLY PASSED WITH A GRADE OF “D” (OR THE EQUIVALENT) MAY BE COUNTED TOWARD SATISFYING THE 12-HOUR ENROLLMENT RULE. REPEAT COURSES PREVIOUSLY PASSED WITH A GRADE OF “C” OR BETTER CANNOT BE APPLIED TO MEET EITHER THE 12-HOUR ENROLLMENT RULE OR THE 24/36-HOUR RULE

CURRENT NAIA STUDENTS PLAYING SPORTS FOR THE FIRST TIME

IF YOU’RE A CURRENT NAIA STUDENT WHO HAS NOT PREVIOUSLY COMPETED IN THE NAIA, THE ELIGIBILITY CENTER WILL DETERMINE YOUR ELIGIBILITY BASED ON ACADEMIC RECORDS RECEIVED DIRECTLY FROM YOUR CURRENT INSTITUTION AND ANY PREVIOUS INSTITUTION (S) YOU’VE ATTENDED.

FRESHMAN/TRANSFERRING INTO HARRIS-STOWE

IF YOU’RE TRANSFERRING FROM A TWO- OR FOUR-YEAR COLLEGE AND NEVER PLAYED PREVIOUSLY IN THE NAIA, THE ELIGIBILITY CENTER WILL DETERMINE YOUR ELIGIBILITY BASED ON ACADEMIC RECORDS RECEIVED DIRECTLY FROM THE PREVIOUS INSTITUTION (S).

A FRONT/BACK COPY OF YOUR INSURANCE CARD MUST ACCOMPANY YOUR ATHLETIC FORMS POSTED UNDER ATHLETIC TRAINING LINK ON THE HSSU ATHLETIC WEBPAGE OR AT WWW.HORNETATHLETICS.COM.

TRANSFER OUT REGULATIONS/ELIGIBILITY

BECAUSE OF UNFORESEEN CIRCUMSTANCES, IT MAY BE NECESSARY FOR A STUDENT-ATHLETE TO TRANSFER FROM HARRIS-STOWE STATE UNIVERSITY TO ANOTHER SCHOOL. TO GAIN A RELEASE AND TO MAINTAIN ELIGIBILITY AT ANOTHER SCHOOL YOU MUST GIVE ADEQUATE NOTICE AS OUTLINED BELOW:

1. TELL THE HEAD COACH OF YOUR SPORT AS SOON AS YOU KNOW, BUT NOT LATER THAN MAY 15TH, THAT YOU WILL BE TRANSFERRING.
2. BY RULE THE SCHOOL TO WHICH YOU MAY TRANSFER MUST NOTIFY HSSU IN WRITING WITHIN 10 DAYS OF YOUR INITIAL CONTACT BEFORE ANY REPRESENTATIVE CAN TALK WITH YOU REGARDING THE TRANSFER.
3. A RELEASE WILL BE GRANTED PROVIDED ADEQUATE NOTICE OF THE INTENT TO TRANSFER IS GIVEN.

NOTE: REFER TO PAGE 18 — RECRUITMENT OF AN ENROLLED STUDENT-ATHLETE FOR ADDITIONAL INFORMATION

HARDSHIP REQUESTS

A HARDSHIP REQUEST IS A REQUEST FOR AN EXCEPTION TO THE SEASON OF COMPETITION REGULATION. HARDSHIPS DEAL ONLY WITH SEASONS OF COMPETITION.

THE HARDSHIP REQUEST MUST BE SUBMITTED BY THE FACULTY ATHLETICS REPRESENTATIVE OR ATHLETICS DIRECTOR OF THE INSTITUTION REQUESTING THE EXCEPTION. BEFORE A REQUEST OR APPEAL CAN BE CONSIDERED, THE FOLLOWING MATERIAL MUST BE SUBMITTED

- A CURRENT TRANSCRIPT OF THE STUDENT INVOLVED; AND
- A COMPLETED OFFICIAL NAIA OFFICIAL HARDSHIP REQUEST CERTIFICATE.

AMATEURISM

TO PROPERLY CONTROL COMPETITION IN THE NAIA PROGRAM, ONLY AMATEUR STUDENTS SHALL BE ELIGIBLE TO PARTICIPATE IN A GIVEN SPORT. AN AMATEUR IS A STUDENT WHO ENGAGES IN ATHLETICS CONTESTS FOR EDUCATIONAL VALUES, PERSONAL PLEASURE, SATISFACTION, AND FOR THE LOVE OF THE SPORT, NOT FOR MONETARY OR MATERIAL GAIN.

A STUDENT WHO BECOMES A PROFESSIONAL IN A PARTICULAR SPORT RECOGNIZED BY THE NAIA IS CONSIDERED A PROFESSIONAL IN THAT SPORT ONLY (EXCEPT FOR THE SPORT-SPECIFIC EXCEPTION LISTED BELOW) AND THEREFORE IS INELIGIBLE FOR INTERCOLLEGIATE COMPETITION IN THAT SPORT, EXCEPT AS PERMITTED BY THE GOVERNING LEGISLATION OF THE NAIA.

THE FOLLOWING ACTS WILL CAUSE A STUDENT TO LOSE AMATEUR STANDING FOR PARTICIPATION IN INTERCOLLEGIATE COMPETITION RECOGNIZED BY THE NAIA IN THE SPORT IN WHICH ANY OR ALL SUCH ACTS OCCUR.

1. RECEIVING (DIRECTLY OR INDIRECTLY) EXPENSE REIMBURSEMENT BEYOND ACTUAL EXPENSES OF TRAVEL, MEALS AND LODGING ONLY. EXPENSES MUST BE ITEMIZED AND PROPERLY DOCUMENTED.
2. SIGNING A CONTRACT WITH ANY PROFESSIONAL TEAM.
3. PARTICIPATING IN ANY ATHLETICS CONTEST AS A PROFESSIONAL OR AS A MEMBER OF A TEAM WHERE THE STUDENT IN QUESTION RECEIVES REMUNERATION EXCEEDING THE ACTUAL EXPENSES OF TRAVEL, MEALS AND LODGING ONLY.
4. EXPLOITING FOR REMUNERATION ATHLETIC ABILITY OR FAME THROUGH EXHIBITION OR RADIO OR TELEVISION APPEARANCE, OR USING ATHLETIC FAME TO WRITE FOR NEWS MEDIA FOR PAY BEYOND ACTUAL EXPENSES.
5. RECEIVING REMUNERATION FOR USE OF NAME OR PICTURE TO PROMOTE ANY COMMERCIAL PRODUCT OR ENTERPRISE.
6. ENTERING INTO AN AGREEMENT OF ANY KIND TO COMPETE IN PROFESSIONAL ATHLETICS, WITH EITHER A PROFESSIONAL SPORTS ORGANIZATION OR WITH ANY INDIVIDUAL OR GROUP OF INDIVIDUALS AUTHORIZED TO REPRESENT THE ATHLETE WITH A PROFESSIONAL SPORTS ORGANIZATION.

FREQUENCY OF PLAY POST-SEASON RESTRICTIONS

PLAYING SEASON

THE MAXIMUM NUMBER OF VARSITY GAMES, CONTESTS OR PLAYING DATES AN INSTITUTION MAY SCHEDULE VARIES FOR EACH SPORT THE NUMBER OF JUNIOR VARSITY OR FRESHMAN GAMES, CONTESTS OR PLAYING DATES SCHEDULED DURING A GIVEN TERM CANNOT EXCEED THE NUMBER OF VARSITY GAMES, CONTESTS OR PLAYING DATES SCHEDULED DURING THAT TERM. FURTHER, NO STUDENT MAY COMPETE IN A SPORT IN AN ACADEMIC YEAR IN MORE THAN THE NUMBER OF GAMES, CONTESTS OR PLAYING DATES INCLUDING VARSITY, JUNIOR VARSITY, FRESHMAN, ETC. EXCLUDING NAIA POSTSEASON PARTICIPATION.
(REF NAIA ARTICLE 1, SECTION F)

WHILE PARTICIPATING IN VARSITY GAMES OR CONTESTS ALL MEMBERS OF THE VARSITY TEAM IS REQUIRED TO TRAVEL WITH THE TEAM.

PRACTICE

AN ACTIVITY ORGANIZED AND/OR DIRECTED BY AN IDENTIFIED MEMBER OF THE COACHING STAFF OF THAT SPORT IN WHICH APPROPRIATE EQUIPMENT IS USED OR INSTRUCTION AND/OR EVALUATION OF THE ATHLETE TAKES PLACE.

POST-SEASON RESTRICTIONS

NAIA INSTITUTIONS THAT MAKE FORMAL APPLICATION FOR NCAA MEMBERSHIP SHALL NOT BE ALLOWED TO PARTICIPATE IN NAIA POSTSEASON CONTESTS BEGINNING WITH THE SECOND FULL ACADEMIC YEAR AFTER APPLICATION FOR NCAA MEMBERSHIP HAS BEEN MADE, UNLESS A WAIVER IS GRANTED BY THE NATIONAL ADMINISTRATIVE COUNCIL. IF THE INSTITUTION WITHDRAWS FROM THE NCAA MEMBERSHIP APPLICATION PROCESS, THE INSTITUTION WILL BE ALLOWED TO PARTICIPATE IN NAIA POSTSEASON COMPETITION, PROVIDED THE INSTITUTION MAINTAINS NAIA MEMBERSHIP.

RECRUITMENT

RECRUITMENT OF AN ENROLLED STUDENT-ATHLETE

IF, DURING THE SCHOOL YEAR OR SUMMER VACATION PERIOD, THE ATHLETICS DIRECTOR, FACULTY ATHLETICS REPRESENTATIVE, OR COACH OF A MEMBER INSTITUTION IS CONTACTED OR BECOMES AWARE OF CONTACT BY AN ATHLETE WHO ENROLLED AT ANOTHER INSTITUTION OF HIGHER LEARNING (TWO-YEAR OR FOUR-YEAR), IT SHALL BE THE RESPONSIBILITY OF THE CONTACTED INSTITUTION (ATHLETICS DIRECTOR OR FACULTY ATHLETICS REPRESENTATIVE) TO NOTIFY, IN WRITING, THE INSTITUTION (ATHLETICS DIRECTOR OR FACULTY ATHLETICS REPRESENTATIVE) WHERE THE ATHLETE IS PRESENTLY ENROLLED WITHIN 10 DAYS FOLLOWING THE FIRST CONTACT.

A COACH OR ANOTHER REPRESENTATIVE OF A MEMBER INSTITUTION SHALL NOT INITIATE CONTACT WITH AN ATHLETE WHO HAS ENROLLED AT ANOTHER FOUR-YEAR INSTITUTION. IT IS PERMISSIBLE A CONTACT A STUDENT WHO IS CURRENTLY ENROLLED AT A TWO YEAR INSTITUTION ONCE THE STUDENT COMPLETES THE ACADEMIC YEAR IN WHICH THE STUDENT UTILIZES HIS/HER FIRST SEASON OF COMPETITION.

A COACH OR ANOTHER REPRESENTATIVE A MEMBER INSTITUTION MAY RESPOND TO CONTACT BY AN ATHLETE ONLY AFTER THE ENROLLED ATHLETE'S INSTITUTION (ATHLETICS DIRECTOR OR FACULTY ATHLETICS REPRESENTATIVE) HAS BEEN NOTIFIED AS PRESCRIBED ABOVE.

RECRUITMENT OF A NON-ENROLLED STUDENT

A COACH OR ANOTHER REPRESENTATIVE OF A MEMBER INSTITUTION SHALL NOT CONTACT AN ATHLETE WHO HAS DRAWN EQUIPMENT AND IS ENGAGE IN ORGANIZED PRE-SCHOOL PRACTICE AT ANOTHER INSTITUTION.

VIOLATION OF ANY PART OF THE RECRUITMENT POLICY SHALL CAUSE AN IMMEDIATE INVESTIGATION BY THE NATIONAL CONDUCT AND ETHICS COMMITTEE FOR APPROPRIATE ACTION.

FINANCIAL ASSISTANCE

INSTITUTIONAL FINANCIAL AID POLICY

INSTITUTIONAL FINANCIAL AID IS ALL AID INSTITUTIONALLY MANAGED OR CONTROLLED, EXCLUSIVE OF PELL GRANTS, STATE GRANTS, SEO GRANTS AND LOANS NOT CONTROLLED BY THE INSTITUTIONS.

UPPER LIMITS FOR INSTITUTIONAL AID

BASKETBALL (DIVISION I) 11

BASEBALL 12

SOCCER 12

VOLLEYBALL 8

SOFTBALL 10

INSTITUTIONS NOT IN COMPLIANCE WITH THE FINANCIAL AID POLICY WILL BE SUBJECT TO THE FOLLOWING SANCTIONS BY THE NATIONAL CONDUCT AND ETHICS COMMITTEE.

1. FIRST INSTANCE OF VIOLATION OF THE FINANCIAL AID LIMIT: REPRIMAND AND THE FINANCIAL AID LIMIT IN THE AFFECTED SPORT(S) WILL BE LOWERED BY THE AMOUNT THE INSTITUTION WAS IN VIOLATION.
2. SECOND INSTANCE OF VIOLATION OF THE FINANCIAL AID LIMIT: PROBATION AND THE FINANCIAL AID LIMIT IN THE AFFECTED SPORT(S) WILL BE LOWERED 1.5 TIMES THE AMOUNT THE INSTITUTION WAS IN VIOLATION.
3. THIRD INSTANCE OF VIOLATION OF FINANCIAL AID LIMIT: SUSPENSION AND THE FINANCIAL AID LIMIT IN THE AFFECTED SPORT(S) WILL BE LOWERED 2 TIMES THE AMOUNT THE INSTITUTION WAS IN VIOLATION.

HARRIS-STOWE STATE UNIVERSITY FINANCIAL ASSISTANCE

IF YOU HAVE APPLIED FOR FINANCIAL ASSISTANCE IN ADVANCE AND HAVE RECEIVED AN AWARD LETTER, YOUR LETTER DESCRIBES HOW MUCH OF YOUR AWARD WILL BE PAID TOWARD YOUR TUITION AND STUDENT FEES. IF YOU ONLY RECEIVE A PARTIAL AWARD, THEN YOU MUST PAY THE REMAINDER OF YOUR STUDENT FEES AND PARTICIPATE IN THE MONTHLY PAYMENT PLAN. SEE THE COURSE SCHEDULE FOR MORE INFORMATION.

FINANCIAL AID THAT HAS NOT YET BEEN DISBURSED WILL APPEAR ON YOUR MONTHLY BILLING STATEMENT AS "PENDING AID." PENDING AID IS FINANCIAL AID THAT HAS NOT BEEN DISBURSED TO YOUR ACCOUNT. YOUR STATEMENT WILL REFLECT PENDING AID AS A DEDUCTION FROM YOUR ACCOUNT BALANCE WHICH WILL BE CALCULATED TOWARD YOUR BALANCE DUE.

PLEASE CONTACT THE OFFICE OF FINANCIAL ASSISTANCE IF YOU HAVE APPLIED FOR FINANCIAL AID IN ADVANCE AND HAVE NOT RECEIVED YOUR AWARD LETTER BY THE DATE YOUR STUDENT FEES ARE DUE. STUDENT REFUNDS ARE PROCESSED ONLY ON DISBURSED FUNDS.

NAIA FINANCIAL ASSISTANCE

ASSIGNMENT OF SCHOLARSHIPS, GRANTS IN AID, OR STUDENT LOANS SHALL BE CONTROLLED BY THE FACULTY THROUGH THE REGULARLY CONSTITUTED COMMITTEE ON STUDENT LOANS AND SCHOLARSHIPS.

ANY FINANCIAL AID OR ASSISTANCE TO PROSPECTIVE OR ENROLLED STUDENTS IN MONEY OR IN KIND, EXCEPT THAT WHICH COMES FROM MEMBERS OF THEIR IMMEDIATE FAMILY OR FROM THOSE UPON WHOM THEY ARE LEGALLY DEPENDENT, SHALL BE ADMINISTERED BY THE INSTITUTION UNDER POLICIES AND PROCEDURES ESTABLISHED BY THE INSTITUTION THROUGH ITS REGULARLY CONSTITUTED COMMITTEE ON STUDENT LOANS AND SCHOLARSHIPS. UNDER NO CONDITIONS MAY AN INDIVIDUAL OR ORGANIZATION PROVIDE DIRECT FINANCIAL ASSISTANCE TO A PREVIOUSLY ENROLLED OR PROSPECTIVE STUDENT.

SCHOLARSHIPS, GRANTS IN AID, AND STUDENT LOANS SHALL BE AWARDED ON SUCH BASES AS WILL NOT DISCRIMINATE FOR OR AGAINST PRESUMED OR RECOGNIZED ATHLETES. ATHLETES AND NON-ATHLETES SHALL BE REQUIRED TO MAINTAIN THE SAME MINIMUM ACADEMIC STANDING TO QUALIFY FOR SUCH SCHOLARSHIPS

ALL DONATIONS TO THE GENERAL ATHLETICS PROGRAM AND/OR THE ATHLETICS SCHOLARSHIP FUND BY OUTSIDE ORGANIZATIONS SHALL BE DEPOSITED IN AN INSTITUTIONAL FUND AND BE ADMINISTERED BY APPROPRIATE INSTITUTIONAL COMMITTEES UNDER THE CONTROL OF THE CHIEF EXECUTIVE OFFICER. A MEMBER INSTITUTION SHALL AWARD NO MORE FINANCIAL AID TO A STUDENT-ATHLETE THAN THE ACTUAL COST OF:

1. TUITION
2. MANDATORY FEES, BOOKS, AND SUPPLIES REQUIRED FOR COURSES IN WHICH THE STUDENT-ATHLETE IS ENROLLED; AND
3. BOARD AND ROOM FOR THE STUDENT-ATHLETE ONLY, BASED ON THE OFFICIAL BOARD AND ROOM ALLOWANCE LISTED IN THE OFFICIAL INSTITUTIONAL PUBLICATION.

FURTHER FINANCIAL ASSISTANCE TO A STUDENT-ATHLETE BY A MEMBER INSTITUTION, OTHER THAN LISTED ABOVE, IS PROHIBITED.

EXCEPTION: AN INSTITUTION MAY PAY FOR NECESSARY MEDICAL AND DENTAL EXPENSES INCIDENTAL TO A STUDENT-ATHLETE'S PARTICIPATION IN INTERCOLLEGIATE ATHLETICS AT THE MEMBER INSTITUTION. NECESSARY EXPENSES MAY INCLUDE MEDICAL, SURGICAL, MEDICATION AND THERAPY EXPENSES INCURRED AS A RESULT OF AN ATHLETIC INJURY; MEDICAL EXAMINATION COSTS; AND ATHLETIC RELATED MEDICAL INSURANCE. INSTITUTIONS SHALL NOT PROVIDE ASSISTANCE FOR EXPENSES FOR TREATMENT OF A STUDENT-ATHLETE'S ILLNESS OR INJURY NOT RESULTING FROM INTERCOLLEGIATE ATHLETICS PARTICIPATION.

FEDERAL FINANCIAL AID

FEDERAL FINANCIAL AID IS AWARDED BASED ON FINANCIAL NEED AS DEFINED BY CONGRESS. THE INFORMATION YOU REPORT ON YOUR RENEWAL APPLICATION OR FAFSA IS USED IN A FORMULA THAT CALCULATES YOUR EXPECTED FAMILY CONTRIBUTION (EFC) OR THE AMOUNT YOU AND YOUR FAMILY ARE EXPECTED TO PAY TOWARD YOUR EDUCATION. THE COST OF ATTENDANCE (COA) LESS YOUR EFC EQUALS YOUR FINANCIAL NEED. COA INCLUDES THE COST OF CREDIT HOURS, FEES, HOUSING, FOOD ALLOWANCE, BOOKS, SUPPLIES, CHILD CARE, COST RELATED TO A DISABILITY, AND MISCELLANEOUS EXPENSES. ONCE THE FINANCIAL NEED IS CALCULATED, THE STUDENT IS AWARDED AND MAILED A FINANCIAL AID AWARD LETTER.

STUDENT DEPENDENCY STATUS DETERMINATION

THERE ARE TWO TYPES OF STUDENTS FOR FINANCIAL AID PURPOSES: INDEPENDENT AND DEPENDENT. AN INDEPENDENT STUDENT MEETS ONE OF THE FOLLOWING REQUIREMENTS: AT LEAST 24 YEARS OLD, MARRIED, A GRADUATE OR PROFESSIONAL STUDENT, HAS LEGAL DEPENDENTS OTHER THAN A SPOUSE, AN ORPHAN, A WARD OF THE COURT, A VETERAN, OR OTHER CRITERIA SET FORTH BY THE US DEPARTMENT OF EDUCATION. IF YOU DO NOT MEET ANY ONE OF THE PREVIOUS CRITERIA, YOU ARE A DEPENDENT STUDENT. IF YOU ARE CONSIDERED INDEPENDENT ON THE BASIS OF ANY CRITERIA, BESIDES AGE, YOU MUST PROVIDE THE APPROPRIATE DOCUMENTATION.

RECORDS YOU WILL NEED TO COMPLETE YOUR FAFSA

THE PREVIOUS YEAR'S TAX INFORMATION (INCLUDING (IF APPLICABLE) YOUR SPOUSE'S OR PARENTS' 1040, 1040A, OR 1040EZ), RECORDS OF THE PREVIOUS YEAR'S UNTAXED INCOME, CURRENT BANK STATEMENTS, BUSINESS AND FARM RECORDS, RECORD OF INVESTMENTS, DRIVER'S LICENSE, AND PROMISSORY NOTES OR LOAN DISCLOSURE STATEMENTS.

AWARDS

VARSITY LETTERING AWARDS

AT THE ATHLETIC AWARDS BANQUET STUDENT-ATHLETES WHO PARTICIPATE IN INTERCOLLEGIATE ATHLETICS AT HARRIS-STOWE STATE UNIVERSITY WILL RECEIVE RECOGNITION AS FOLLOWS SUBJECT TO THE RECOMMENDATIONS OF THE HEAD COACH AND APPROVAL BY THE DIRECTOR OF ATHLETICS.

FIRST YEAR: CERTIFICATE
SECOND YEAR: VARSITY LETTER JACKET
THIRD YEAR: SWEATSHIRT/ BLANKET FOURTH YEAR:
SENIOR AWARD PLAQUE

AMC AWARDS

THE CONFERENCE WILL OFFER THE FOLLOWING AWARDS IN EACH CONFERENCE SPORT:
PLAQUES:

POSTSEASON TOURNAMENT CHAMPIONSHIP
REGULAR SEASON CHAMPIONSHIP (OR CO-CHAMPIONS AS APPLICABLE)
COACH OF THE YEAR
PLAYER OF THE YEAR (FOR VOLLEYBALL ONLY, ADD SETTER OF THE YEAR AND LIBERO OF THE YEAR)
NEWCOMER OF THE YEAR (FOR BASEBALL ONLY, INCLUDE FRESHMAN PLAYER AND NEWCOMER PITCHER OF THE YEAR)
FIRST TEAM ALL-CONFERENCE

CERTIFICATES:

ACADEMIC ALL-CONFERENCE
TEAM HONORABLE MENTION ALL-CONFERENCE TEAM

NAIA SPORT-SPECIFIC AWARDS

ALL-AMERICAN AWARDS- ALL-AMERICAN AWARDS ARE ANNUALLY BESTOWED ON THE MOST OUTSTANDING ATHLETES IN THE VARIOUS SPORTS IN WHICH THE PROGRAM IS ACTIVE. THOSE SELECTED FOR ALL-CONFERENCE AWARDS ARE CONSIDERED; SELECTION CRITERIA ARE IMPLEMENTED BY EACH SPORT.

ALL-CONFERENCE AWARDS- EACH CONFERENCE IS ENTITLED AN ALL-CONFERENCE TEAM BASED ON INDIVIDUAL AND TEAM PERFORMANCE, STATISTICS AND CHARACTER. AWARDS ARE NOMINATED BY CONFERENCE COMMISSIONERS AND/OR SPORTS CHAIRS.

ALL-TOURNAMENT/OUTSTANDING ATHLETE AWARD- ALL-TOURNAMENT TEAMS ARE SELECTED AT MOST NATIONAL CHAMPIONSHIP EVENTS. SIZE AND MAKEUP OF THE TEAM IS DETERMINED BY THE SPORT. AN OUTSTANDING ATHLETE/PERFORMER MAY BE SELECTED BASED ON ATHLETIC SKILL DURING THE CHAMPIONSHIPS AND TYPICALLY INCLUDES A VOTE OF THE MEDIA AND/OR PARTICIPATING COACHES AND/OR TOURNAMENT COMMITTEE MEMBERS PRESENT AT THE EVENT.

PLAYER OF THE WEEK AWARDS- THE NAIA NATIONAL PLAYER OF THE WEEK IS SELECTED FROM A POOL OF CONFERENCE PLAYERS OF THE WEEK. CRITERIA FOR SELECTION INCLUDE STATISTICS/RESULTS, TEAM SUCCESS, 24 VARIOUS RECORDS (SCHOOL, CONFERENCE, AND NATIONAL) BROKEN AND LEVEL OF COMPETITION. SPORTS INFORMATION REPRESENTATIVES FROM EACH CONFERENCE NOMINATE PLAYERS FOR THE NATIONAL AWARD AND A VOTING PANEL OF SPORTS INFORMATION DIRECTORS FROM VARIOUS CONFERENCES SELECTS THE WINNER.

NAIA-DAKTRONICS SCHOLAR-ATHLETE PROGRAM- THE DAKTRONICS- NAIA SCHOLAR-ATHLETE PROGRAMS RECOGNIZE EXCELLENCE IN THE CLASSROOM BY NAIA-MEMBER STUDENT-ATHLETES WHO ARE JUNIORS OR ABOVE IN ACADEMIC STANDING WITH 3.5 CUMULATIVE GPA. STUDENTS MUST APPEAR ON THE ELIGIBILITY CERTIFICATE FOR THE SPORT AND HAVE ATTENDED TWO FULL YEARS AS A NON-TRANSFER OR ONE FULL YEAR AS A TRANSFER. THE AWARDS ARE GIVEN ANNUALLY TO OUTSTANDING STUDENT-ATHLETES IN THE VARIOUS SPORTS IN WHICH THE PROGRAM IS ACTIVE AND THEIR RESPECTIVE TEAMS ARE ELIGIBLE FOR NAIA POSTSEASON COMPETITION.

NAIA CHARACTER AWARDS

BUFFALO FUNDS CHAMPIONS OF CHARACTER TEAM AWARD- SPONSORED BY BUFFALO FUNDS, THIS IS AN ANNUAL AWARD GIVEN AT THE END OF EACH SPORT'S SEASON TO TEAMS THAT HAVE DISPLAYED EXEMPLARY CHARACTER AND SPORTSMANSHIP ON THE FIELD, ON CAMPUS, AND IN THE COMMUNITY.

NAIA COACH OF CHARACTER AWARD- THIS IS ANNUAL AWARD IS GIVEN TO A HEAD COACH OF AN NAIA INSTITUTION WHO HAS BEEN OUTSTANDING IN EMBRACING THE FIVE CORE VALUES OF THE NAIA CHAMPIONS OF CHARACTER, USING METHODS OF TEACHING CHARACTER THROUGH SPORT, AND COMMUNITY LEADERSHIP THROUGH VOLUNTEERING OR SERVICE.

NAIA-NATIONAL SPORTSMANSHIP FOUNDATION "ALL THAT'S RIGHT IN SPORT" AWARD- THE NATIONAL SPORTSMANSHIP FOUNDATION AND THE NAIA PARTNER ANNUALLY HONOR ONE NAIA INSTITUTION, TEAM OR INDIVIDUAL FOR ACTIONS IN NAIA COMPETITION THAT ARE CLEAR DEMONSTRATIONS OF EXTRAORDINARY SPORTSMANSHIP.

LEROY WALKER CHARACTER AWARD- THIS AWARD WAS CREATED TO HONOR DR. LEROY WALKER, A FORMER PRESIDENT OF THE NAIA AND PRESIDENT EMERITUS OF THE UNITED STATES OLYMPIC COMMITTEE. IT RECOGNIZES A CURRENT STUDENT-ATHLETE WITH AT LEAST A JUNIOR ACADEMIC STATUS WHO HAS DEMONSTRATED OUTSTANDING ACADEMIC ACHIEVEMENT, CAMPUS AND COMMUNITY LEADERSHIP EMBRACING THE FIVE CORE CHARACTER VALUES OF THE NAIA CHAMPIONS OF CHARACTER INITIATIVE, ATHLETIC ACHIEVEMENT AND FUTURE AMBITION.

SPORTS INFORMATION

SPORTS INFORMATION DIRECTOR: CLAIRE JOHNSON

HARRIS-STOWE STATE UNIVERSITY SPORTS INFORMATION OFFICE IS RESPONSIBLE FOR ALL EXTERNAL CONTENT RELATED TO HARRIS-STOWE ATHLETICS. THE STAFF SERVES AS A LIAISON BETWEEN HARRIS-STOWE ATHLETICS' ADMINISTRATION, COACHES, AND STUDENT-ATHLETES AND MEMBERS OF THE LOCAL, STATE AND NATIONAL MEDIA.

IN ADDITION TO THOSE RESPONSIBILITIES, THE SPORTS INFORMATION OFFICE MAINTAINS THE UNIVERSITY'S OFFICIAL ATHLETICS WEBSITE, WWW.HORNETSATHLETICS.COM. THE WEBSITE CONTAINS ALL THE LATEST NEWS RELEASES, STATISTICS, VIDEOS, MEDIA GUIDES AND BIOGRAPHICAL INFORMATION PERTAINING TO HARRIS-STOWE ATHLETICS.

ANY QUESTIONS, COMMENTS, AND CONCERNS CAN BE DIRECTED TO THE SPORTS INFORMATION OFFICE AT (314) 340-3570.

ATHLETIC TRAINING

HEAD ATHLETICS TRAINER: TIM HERLIHY

HARRIS-STOWE STATE UNIVERSITY HAS THE PLEASURE OF WORKING WITH A WONDERFUL MEDICAL STAFF INCLUDING:

MATTHEW C. BAYES, M.D., F.A.A., P.
SPORTS MEDICINE INSTITUTE
THE ORTHOPEDIC CENTER OF SAINT LOUIS
BOARD CERTIFIED SPORTS MEDICINE PHYSICIAN
14825 N. OUTER FORTY ROAD, SUITE 360
CHESTERFIELD, MISSOURI 63017
(314) 336-2590

ALL ATHLETIC TRAINING INFORMATION CAN BE FOUND ON THE ATHLETIC TRAINING PAGE INCLUDING ALL RELEVANT FORMS: RETURNING STUDENT-ATHLETES PACKET, FRESHMAN/ TRANSFER STUDENT-ATHLETES, ATHLETIC INFORMATION FORM, PHYSICAL FORM, STUDENT-ATHLETE CONCUSSION STATEMENT FORM, AND STUDENT-ATHLETE ACKNOWLEDGEMENT OF INSURANCE REQUIREMENT.

HARRIS-STOWE STATE UNIVERSITY DEPARTMENT OF ATHLETICS STUDENT-ATHLETE CODE OF CONDUCT

THE DEPARTMENT OF ATHLETICS EXPECTS ALL STUDENT-ATHLETES TO CONDUCT THEMSELVES IN SUCH A MANNER SO AS TO CREATE A POSITIVE IMAGE FOR THE UNIVERSITY, THE ATHLETICS DEPARTMENT AND THE TEAM THEY REPRESENT. SINCE ALL STUDENT-ATHLETES ARE MEMBERS OF THE UNIVERSITY STUDENT BODY, THIS CODE OF CONDUCT SHALL SERVE AS A SUPPLEMENT TO THE UNIVERSITY'S STUDENT CODE OF CONDUCT, RESIDENCE LIFE REGULATIONS, AND OTHER POLICIES RELATED TO STUDENT LIFE. INDIVIDUAL COACHES MAY ALSO IMPOSE ADDITIONAL EXPECTATIONS.

I. STANDARDS OF CONDUCT. IT IS A PRIVILEGE TO BE A STUDENT-ATHLETE AT HARRIS-STOWE STATE UNIVERSITY. EVERY STUDENT-ATHLETE IS EXPECTED TO DEMONSTRATE A BEHAVIOR (ON - AND OFF CAMPUS AND IN CYBERSPACE COMMUNITIES) THAT EXHIBITS HONOR AND RESPECT TO HIS/HER TEAM, DEPARTMENT, UNIVERSITY, AND COMMUNITY FOR THE DURATION OF HIS OR HER TENURE AS A STUDENT-ATHLETE. YOU ARE EXPECTED TO CONFORM TO ALL FEDERAL, STATE AND LOCAL LAWS AS WELL AS UNIVERSITY CODE OF CONDUCT REGULATIONS. LIKewise, STUDENT-ATHLETES ARE EXPECTED TO ADHERE TO ALL REGULATIONS OF THE NAIA AND THE AMERICAN MIDWEST CONFERENCE. STUDENTS PROSECUTED FOR VIOLATING PUBLIC LAWS ARE NOT EXEMPT FROM FURTHER PENALTIES BY UNIVERSITY AUTHORITIES IF THEIR ACTIONS ALSO VIOLATE UNIVERSITY RULES. IN ADDITION, THE ATHLETICS DEPARTMENT AND RESPECTIVE COACHES RESERVE THE RIGHT TO IMPLEMENT ADDITIONAL SANCTIONS.

REPORTING OBLIGATION. EVERY STUDENT-ATHLETE IS OBLIGATED TO REPORT HIS OR HER VIOLATIONS OF THIS CODE OF CONDUCT TO HIS OR HER HEAD COACH OR THE DIRECTOR OF ATHLETICS WITHIN 24 HOURS OF SUCH VIOLATION. THIS OBLIGATION IS IN EFFECT YEAR ROUND, INCLUDING SEMESTER AND SUMMER BREAKS.

II. DEFINITIONS:

STUDENT-ATHLETE. ONCE A STUDENT IS GIVEN THE STATUS OF A VARSITY ATHLETE, HE OR SHE IS EXPECTED TO ACT IN ACCORDANCE WITH THIS CODE OF CONDUCT UNTIL THE COMPLETION OF ELIGIBILITY, INCLUDING SEMESTER AND SUMMER BREAKS, OR SUCH TIME THAT HE OR SHE IS NO LONGER A STUDENT-ATHLETE AT HARRIS-STOWE STATE UNIVERSITY.

TEAM FUNCTION. AN ATHLETIC TEAM FUNCTION IS DEFINED AS ANY GATHERING, WHETHER ON- OR OFF-CAMPUS, FORMAL OR INFORMAL, WHERE THE INTENT OR REASON TO GATHER IS TO CONDUCT BUSINESS OR ENGAGE IN ANY ATHLETIC OR SOCIAL ACTIVITY RELATED TO THE TEAM'S PURPOSE; AND ORGANIZED, ARRANGED OR INITIATED BY ATHLETICS DEPARTMENT STAFF OR TEAM MEMBERS. IF ANY STANDARDS ESTABLISHED BY THE GOVERNING AUTHORITIES ARE VIOLATED DURING A TEAM FUNCTION, AND THERE IS NO CLEAR EVIDENCE THAT THE TEAM ATTEMPTED ANY RESTRAINING ACTION THROUGH ITS MEMBERS, THE TEAM WILL BE HELD RESPONSIBLE AND DISCIPLINARY ACTION TAKEN.

SPORTSMANSHIP. SPORTSMANSHIP SHALL BE DEFINED IN ACCORDANCE WITH THE STANDARDS OF THE NAIA, AMERICAN MIDWEST CONFERENCE, AND THE UNIVERSITY ATHLETICS DEPARTMENT. IN GENERAL, SPORTSMANSHIP IS RESPECT FOR ONESELF, TEAMMATES, COACHES, 28 OFFICIALS, OPPONENTS, AND PROPERTY. SPORTSMANSHIP REQUIRES SELF-CONTROL, REFUSING TO BE DRAWN INTO OR ENCOURAGE PHYSICAL CONFLICT NOT OTHERWISE REQUIRED BY PROPER EXECUTION OF THE SPORT. ALL STUDENT-ATHLETES ARE OBLIGATED TO REPRESENT THEMSELVES, THE TEAM, THE ATHLETICS DEPARTMENT AND THE UNIVERSITY WITH THE HIGHEST LEVEL OF SPORTSMANSHIP.

III. PROHIBITED CONDUCT:

A. ACADEMIC DISHONESTY, UNEXCUSED CLASS ABSENCES AND POOR ACADEMIC PERFORMANCES. STUDENT ATHLETES WILL BE HELD TO THE ACADEMIC POLICY AND PROCEDURES FOUND IN THE UNIVERSITY BULLETIN. THE ATHLETICS DEPARTMENT EXPECTS STUDENT-ATHLETES TO ENGAGE IN ALL ACADEMIC PURSUITS IN A MANNER BEYOND REPROACH. OFFENSES AGAINST ACADEMIC HONESTY ARE ANY ACTS THAT WOULD HAVE AN EFFECT OF UNFAIRLY PROMOTING OR ENHANCING ONE'S ACADEMIC STANDING, INCLUDING CHEATING, PLAGIARISM, OR KNOWINGLY PERMITTING OR ASSISTING ANY PERSON IN THE COMMISSION OF AN OFFENSE OF ACADEMIC DISHONESTY. STUDENT-ATHLETES ARE EXPECTED TO ATTEND CLASS REGULARLY AND PUNCTUALLY AND TO FULFILL ACADEMIC REQUIREMENTS. STUDENT-ATHLETES ARE ALSO EXPECTED TO REPRESENT THEMSELVES IN A RESPECTFUL AND ATTENTIVE MANNER IN THE CLASSROOM. FAILURE TO MEET SUCH OBLIGATIONS MAY AFFECT ELIGIBILITY TO PARTICIPATE IN TEAM SPORTS AND TO RECEIVE SCHOLARSHIPS, AS WELL AS ACADEMIC STANDING.

A. ALCOHOL/DRUGS. ALL STUDENT-ATHLETES ARE REQUIRED TO FOLLOW THE UNIVERSITY DRUG AND ALCOHOL POLICY AS STATED IN THE HARRIS-STOWE STATE UNIVERSITY STUDENT HANDBOOK. THIS PROGRAM INCLUDES GUIDELINES AND PROCEDURES FOR ALL STUDENT ATHLETES REGARDLESS OF THEIR RECEIVING ATHLETICS GRANT-IN-AID.

A. HAZING. HAZING IS ANY ACT, WHETHER PHYSICAL, MENTAL, EMOTIONAL OR PSYCHOLOGICAL, THAT SUBJECTS ANOTHER PERSON, VOLUNTARILY OR INVOLUNTARILY, TO CONDUCT THAT MAY ABUSE, MISTREAT, DEGRADE, HUMILIATE, HARASS, OR INTIMIDATE THE PERSON; OR WHICH MAY, IN ANY FASHION, COMPROMISE THE INHERENT DIGNITY OF THE PERSON. IN ADDITION, ANY REQUIREMENTS BY A TEAM MEMBER THAT COMPEL ANOTHER MEMBER TO PARTICIPATE IN ANY ACTIVITY WHICH IS AGAINST UNIVERSITY POLICY OR LAW WILL BE DEFINED AS HAZING. HAZING IS STRICTLY PROHIBITED BY THE ATHLETICS DEPARTMENT AND WILL RESULT IN DISCIPLINARY ACTION.

A. CYBERSPACE (FACEBOOK, INSTAGRAM, ETC.). HARRIS-STOWE STATE UNIVERSITY RESPECTS THE INDIVIDUAL'S DECISION TO POST MATERIALS ON THE WEB BUT ALSO EXPECTS A CERTAIN STANDARD OF CONDUCT WITH REGARD TO SUCH POSTING. ANYTHING THAT PORTRAYS YOU, YOUR TEAM, THE ATHLETICS DEPARTMENT OR THE UNIVERSITY IN A NEGATIVE LIGHT, INCLUDING PHOTOGRAPHS AND WRITTEN COMMENTS, IS PROHIBITED. HARRIS-STOWE STATE UNIVERSITY LOGOS MAY NOT BE USED ON ANY WEB SITE WITHOUT PRIOR WRITTEN PERMISSION FROM THE DIRECTOR OF ATHLETICS. IN ADDITION, ALL TEAM MEMBERS MUST PROVIDE THEIR COACH (S) ACCESS TO INDIVIDUAL INTERNET PAGES.

A. HARASSMENT. HARASSMENT INCLUDES BUT IS NOT LIMITED TO VERBAL OR PHYSICAL CONDUCT BY AN INDIVIDUAL BASED ON ANOTHER INDIVIDUAL'S AGE, ABILITY, NATIONAL ORIGIN, RACE, 29 RELIGION, SEX OR SEXUAL ORIENTATION THAT INTERFERES OR PREVENTS THE PERSON FROM CONDUCTING HIS OR HER USUAL AFFAIRS, PUTS THE PERSON IN FEAR OF HIS OR HER SAFETY OR CAUSES ACTUAL PHYSICAL INJURY. THIS MAY INCLUDE CONDUCT SUCH AS MAKING THREATENING PHONE CALLS, SENDING OR POSTING (ELECTRONICALLY OR OTHERWISE) THREATENING LETTERS, OR THE VANDALISM OF A PERSON'S PROPERTY.

A. GAMBLING AND BRIBERY. STUDENT-ATHLETES SHALL NOT KNOWINGLY:

I. PROVIDE INFORMATION TO INDIVIDUALS INVOLVED IN ORGANIZED GAMBLING ACTIVITIES CONCERNING INTERCOLLEGIATE ATHLETICS COMPETITION

II. SOLICIT A BET ON ANY INTERCOLLEGIATE TEAM

III. ACCEPT A BET ON ANY TEAM REPRESENTING THE INSTITUTION

IV. SOLICIT OR ACCEPT A BET ON ANY INTERCOLLEGIATE COMPETITION FOR AN ITEM THAT HAD TANGIBLE VALUE (E.G., CASH, CLOTHING, EQUIPMENT, MEALS)

V. PARTICIPATE IN ANY GAMBLING ACTIVITY THAT INVOLVES INTERCOLLEGIATE ATHLETICS OR PROFESSIONAL ATHLETICS THROUGH A BOOKMAKER, A PARLAY CARD, OR ANY OTHER METHOD EMPLOYED BY ORGANIZED GAMBLING

G. **FAILURE TO MEET TEAM OBLIGATIONS.** STUDENT-ATHLETES MUST COMPLETE TRAINING REQUIREMENTS; ARRIVE PROMPTLY FOR TEAM PRACTICES, MEETINGS AND DEPARTURES FOR AWAY GAMES AND OTHER TEAM EVENTS; ATTEND TEAM FUNCTIONS; AND OTHERWISE FULFILL THEIR RESPONSIBILITIES AS TEAM MEMBERS. ABSENCES MUST BE EXCUSED IN ADVANCE BY THE HEAD COACH UNLESS AN UNFORESEEABLE EMERGENCY ARISES.

IV. **DISCIPLINARY PROCESS AND SANCTIONS.** THE DEPARTMENT OF ATHLETICS' DISCIPLINARY PROCESS IS INDEPENDENT OF AND SUPPLEMENTS THE UNIVERSITY JUDICIAL PROCESS. VIOLATIONS OF THIS POLICY MAY RESULT IN DISCIPLINARY PROCEEDINGS CONDUCTED BY THE ATHLETICS DEPARTMENT. VIOLATIONS OF THIS POLICY MAY RESULT IN DISCIPLINE UP TO AND INCLUDING RECESSION OF ATHLETIC OPPORTUNITIES AND WITHDRAWAL OF SCHOLARSHIP FUNDS. SANCTIONS WILL VARY DEPENDING ON THE TYPE AND CIRCUMSTANCES OF THE VIOLATION.

WHEN THE DEPARTMENT OF ATHLETICS BECOMES AWARE OF AN ALLEGED VIOLATION OF THIS CODE OF CONDUCT, THE DIRECTOR OF ATHLETICS OR HIS DESIGNEE WILL TAKE REASONABLE STEPS TO VERIFY THE VALIDITY, RELIABILITY, AND ACCURACY OF THE REPORT. THESE STEPS MAY INCLUDE INTERVIEWS WITH STUDENTS AND EMPLOYEES OR NON-UNIVERSITY PERSONS HAVING KNOWLEDGE OF RELEVANT FACTS; EXAMINATION OF DOCUMENTS; AND OTHER STEPS NECESSARY FOR THE DIRECTOR OF ATHLETICS TO DETERMINE THE MERITS OF THE REPORT. A MEETING WITH THE STUDENT-ATHLETE WILL ORDINARILY OCCUR BEFORE ANY DISCIPLINE IS IMPOSED; HOWEVER, IN EXTENUATING CIRCUMSTANCES, THE DIRECTOR OF ATHLETICS MAY SUSPEND THE STUDENT-ATHLETE BEFORE THEIR MEETING.

DETERMINATION OF RESPONSIBILITY WILL BE BASED ON A PREPONDERANCE OF EVIDENCE AND INFORMATION AVAILABLE. A FIRST-TIME OFFENSE MAY BE SERIOUS ENOUGH TO WARRANT ANY OF THE POSSIBLE SANCTIONS LISTED ABOVE. A STUDENT-ATHLETE'S REFUSAL TO PARTICIPATE AND COOPERATE IN AN ATHLETICS DEPARTMENT INVESTIGATION OF A POSSIBLE VIOLATION OF THIS CODE OF CONDUCT MAY ITSELF CONSTITUTE A BASIS FOR DISCIPLINARY ACTION.

A. **VIOLATION OF TEAM RULES.** EACH STUDENT-ATHLETE IS RESPONSIBLE FOR FOLLOWING HIS/HER SPECIFIC TEAM POLICIES. THESE POLICIES SHALL BE IN WRITING AND DISTRIBUTED TO TEAM MEMBERS AT THE START OF EACH ACADEMIC YEAR OR AT THE BEGINNING OF THEIR PLAYING SEASON, WHICHEVER COMES FIRST. THE HEAD COACH AND THE DIRECTOR OF ATHLETICS HAVE THE AUTHORITY TO IMPOSE SANCTIONS FOR THE VIOLATION OF TEAM POLICIES, PROVIDED THAT THE HEAD COACH SHALL NOT IMPOSE THE SANCTION OF SUSPENSION OR EXPULSION FROM THE TEAM WITHOUT THE APPROVAL OF THE DIRECTOR OF ATHLETICS.

B. **VIOLATION OF CRIMINAL LAW.** WHEN A STUDENT-ATHLETE HAS ENGAGED IN CONDUCT ALLEGED TO BE IN VIOLATION OF CRIMINAL LAW, THE HEAD COACH MUST REPORT THE INFORMATION TO THE DIRECTOR OF ATHLETICS IMMEDIATELY UPON RECEIPT OF NOTICE OF SUCH POSSIBLE VIOLATION. STUDENT-ATHLETES ARRESTED FOR, OR CHARGED WITH, VIOLATING CRIMINAL LAW WILL BE PLACED ON IMMEDIATE ADMINISTRATIVE SUSPENSION FROM INVOLVEMENT IN TEAM ACTIVITY PENDING FURTHER INVESTIGATION. IF THE VIOLATION WOULD CONSTITUTE A MISDEMEANOR, THE DIRECTOR OF ATHLETICS (AT HIS DISCRETION) MAY LIFT THE ADMINISTRATIVE SUSPENSION. IF THE VIOLATION OF LAW WOULD CONSTITUTE A FELONY, THE ADMINISTRATIVE SUSPENSION MAY NOT BE LIFTED UNTIL THE ISSUE IS RESOLVED IN THE LEGAL SYSTEM. IN ALL CASES IN WHICH A STUDENT-ATHLETE IS ARRESTED FOR OR CHARGE WITH ILLEGAL USE OF DRUGS, ILLEGAL GAMBLING, OR SEXUAL MISCONDUCT OR VIOLENCE, THE STUDENT ATHLETE WILL BE IMMEDIATELY SUSPENDED AND THE SUSPENSION WILL REMAIN IN EFFECT UNTIL THE ISSUE IS RESOLVED IN THE LEGAL SYSTEM.

C. **EJECTIONS.** NAIA BYLAWS, ARTICLE VI, SECTION B, ITEM 7, CONDUCT IN COMPETITION, DISCUSSES THE CURRENT PENALTIES REQUIRED IN THE EVENT OF AN EJECTION OF A STUDENT ATHLETE FROM AN INTERCOLLEGIATE CONTEST. IN ADDITION TO THESE PENALTIES, A COMMITTEE COMPRISED OF THE ATHLETICS DIRECTOR, DEAN OF STUDENTS, CAMPUS CHAMPIONS OF CHARACTER LIAISON, AND AN EX-OFFICIO MEMBER WILL REVIEW EACH EJECTION TO DETERMINE IF ADDITIONAL PENALTIES ARE WARRANTED. A COPY OF THE OFFICIAL'S EJECTION REPORT AND A WRITTEN STATEMENT FROM THE COACH WILL BE PROVIDED TO THE COMMITTEE FOR REVIEW. ANY ADDITIONAL PENALTIES ASSESSED BY THE COMMITTEE WILL BE SERVED CONCURRENT WITH THE REQUIRED SUSPENSION OR AS SOON AS POSSIBLE THEREAFTER. THE DECISION OF THE REVIEW COMMITTEE REGARDING THE LENGTH OF THE SUSPENSION WILL BE FINAL.

V. APPEALS. A STUDENT-ATHLETE WHO IS SUBJECT TO A SEASON-LONG SUSPENSION OR EXPULSION FROM ATHLETICS TEAM PARTICIPATION, OR WHOSE ATHLETIC GRANT-IN-AID WOULD BE AFFECTED BY A SANCTION IMPOSED BY THE DIRECTOR OF ATHLETICS, MAY REQUEST AN APPEAL IN WRITING TO THE DIRECTOR OF ATHLETICS WITHIN FIVE WORKING DAYS OF THE SUSPENSION/DISCIPLINARY ACTION. IN THE EVENT OF AN APPEAL, A REVIEW COMMITTEE SHALL CONSIDER ALL FACTORS, INCLUDING EXTENUATING CIRCUMSTANCES. THE STUDENT-ATHLETE MAY APPEAR PERSONALLY BEFORE THE COMMITTEE, WITH OR WITHOUT A REPRESENTATIVE OF HIS/HER CHOOSING FROM THE UNIVERSITY COMMUNITY. THE REVIEW COMMITTEE SHALL BE COMPOSED OF: THE DIRECTOR OF ATHLETICS; FACULTY ATHLETICS REPRESENTATIVE; AND A MEMBER OF THE ATHLETICS ADVISORY COMMITTEE. THE COMMITTEE SHALL ISSUE ITS DECISION WITHIN FIVE WORKING DAYS AFTER HEARING THE APPEAL; THERE SHALL BE NO FURTHER REVIEW. 31

ADDITIONAL INFORMATION IN REGARDS TO HARRIS-STOWE STATE UNIVERSITY ATHLETICS CAN BE FOUND AT WWW.HORNETSATHLETICS.COM. THE ADMINISTRATORS, COACHES, AND SUPPORT STAFF OF THE HARRIS-STOWE STATE UNIVERSITY ATHLETIC DEPARTMENT ARE HERE TO PROVIDE STUDENT-ATHLETES WITH GUIDANCE, SUPPORT, AND RESOURCES.

THE FOLLOWING WAIVER IS SIGNED BY STUDENT-ATHLETES DURING A TEAM MEETING WITH THE HEAD COACH OR DIRECTOR OF ATHLETICS

AGREEMENT/WAIVER

I UNDERSTAND AND AGREE THAT I AM REQUIRED TO KNOW, UNDERSTAND, AND FOLLOW THE STANDARDS CONTAINED IN THE HARRIS-STOWE STATE UNIVERSITY DEPARTMENT OF ATHLETICS STUDENT-ATHLETE CODE OF CONDUCT. IN ADDITION, I UNDERSTAND AND AGREE THAT I AM RESPONSIBLE FOR KNOWING, UNDERSTANDING, AND FOLLOWING THE RULES, POLICIES, AND PROCEDURES CONTAINED IN THE COMPLETE HARRIS-STOWE STATE UNIVERSITY CODE OF CONDUCT ANY MY SPORT'S TEAM POLICIES.

I UNDERSTAND THE POSSIBLE INDIVIDUAL AND TEAM SANCTIONS WHICH COULD BE IMPOSED DUE TO VIOLATION OF ANY OF THE POLICIES LISTED ABOVE. I UNDERSTAND THIS CODE OF CONDUCT WILL BE POSTED ON HARRIS-STOWE STATE UNIVERSITY ATHLETICS WEBSITE (WWW.HORNETATHLETICS.COM) FOR FUTURE REFERENCE. IF I HAVE FURTHER QUESTIONS REGARDING THIS CODE OF CONDUCT, I CAN ASK MY COACH OR THE DIRECTOR OF ATHLETICS.

SPORT: _____

DATE: _____

PRINT NAME: _____

SIGNATURE _____